

“INDO-TIBETAN BORDER POLICE FORCE”
(MINISTRY OF HOME AFFAIRS)
GOVT. OF INDIA

RECRUITMENT FOR THE POST OF HEAD CONSTABLE (MOTOR MECHANIC) & CONSTABLE (MOTOR MECHANIC)
(ONLINE APPLICATION ONLY)

Applications are invited from eligible male Indian citizens for filling up the vacancies for the posts of Head Constable (Motor Mechanic) & Constable (Motor Mechanic) in Group ‘C’ (Non-Gazetted & Non-Ministerial), on temporary basis likely to be made permanent in Indo-Tibetan Border Police Force. The posts have All India liability and selected candidates can be posted anywhere in India and even abroad. On appointment, the candidates shall be governed by the ITBPF Act, 1992 and ITBPF Rules, 1994. Applications from candidates will be accepted through **ON-LINE MODE** only. No other mode for submission of application is allowed. **CLOSING DATE / LAST DATE OF RECEIPT OF ONLINE APPLICATION: 31.01.2018.**

2. **PAY SCALE, OTHER ALLOWANCES:-**

Head Constable (MM)	Level -4 in the Pay Matrix Rs. 25500 – 81100 (as per 7 th CPC).
Constable (MM)	Level -3 in the Pay Matrix Rs. 21700 – 69100 (as per 7 th CPC).
Other allowances The post will carry Dearness Allowance, Ration Money, Washing Allowance as admissible from time to time, Special Compensatory Allowance while posted in specified border areas, free uniform, free accommodation or HRA, Transport Allowance, Free leave pass and any other allowance as admissible in the Force from time to time under the rules/instructions. They will be covered under New Restructured Defined Contributory Pension Scheme.	

3. **Vacancies:-**

Name of Post	Total vacancies to be filled up	Reservation status			
		UR	SC	ST	OBC (Non-creamy layer)
Head Constable (MM)	60	23	12	3	22
Constable (MM)	181	85	31	17	48

Note:-

- a) Total vacancies include Backlog vacancies and may vary due to administrative reasons. ITBP reserves the right to make changes in sequence of the recruitment process after publication of this advertisement. ITBP also reserves the right to cancel or postpone the recruitment at any stage without assigning any reason.

- b) 10% of the vacancies are reserved for Ex-Servicemen. In case vacancy reserved for Ex-servicemen remains unfilled due to non-availability of eligible or qualified candidates, the same shall be filled by other candidates.

4. **ELIGIBILITY CONDITIONS:**

4.1	<u>Educational Qualifications & Age Limit:-</u>		
	Name of Post	Age limit	Minimum educational and other essential qualifications
	Head Constable (MM)	Between 18 and 25 years	i) 10+2 pass from a recognised Board or Institution. ii) Certificate in Motor Mechanic from a recognized institution or Industrial Training Institute with three years practical experience in the trade in a reputed workshop or three years diploma in Automobile Engineering.
	Constable (MM)	Between 18 and 25 years	(i) Matriculation or 10 th class pass from a recognized Board or Institution; and (ii) Industrial Training Institute certificate in respective trade from a recognized institution; or (iii) Three years experience in respective trade from a recognised firm.
4.2	<u>Cut off date for Age and Relaxations :-</u>		
	Crucial date for determining the age limit will be the closing date i.e. 31 st January, 2018 (31/01/2018). Candidates should not have been born earlier than 01/02/1993 and not later than 31/01/2000 .		
	<p>Note:-</p> <ul style="list-style-type: none"> i) The upper age limit is relaxable for SC, ST, OBC, Ex-Servicemen and other categories of persons in accordance with the Governments orders on the subject. ii) Candidates should note that only the Date of Birth as recorded in the Matriculation certificate available on the date of submission of application will be accepted for determining the age and no subsequent request for its change will be considered or granted. iii) Candidates claiming OBC Non-Creamy Layer (NCL) status may note that certificate on non-creamy layer status should have been obtained within three years before the closing date i.e. 31.01.2018. iv) Candidates who wish to be considered against vacancies reserved or seek age relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by the Recruitment Board. Otherwise, their claim for SC/ST/OBC(NCL) status will not be entertained and their candidature/applications will be considered under General (UR) 		

<p>category.</p> <p>v) The formats of the certificates are annexed. Certificates obtained in any other format will not be accepted.</p> <p>vi) Break between Army Service and re-employment should not exceed 2 years.</p> <p>vii) Age relaxation available to different category of eligible candidates, for claiming Age Relaxation are as under:-</p>		
S N	Category	Age-Relaxation permissible beyond the upper age limit
1	SC/ST	5 years
2	OBC	3 years
3	Ex-Servicemen(Unreserved/ General)	3 years after deduction of the military service rendered from the actual age.
4	Ex-Servicemen (OBC)	6 years (3 years + 3 years) after deduction of the military service rendered from the actual age.
5	Ex-Servicemen (SC/ST)	8 years (3 years + 5 years) after deduction of the military service rendered from the actual age.
6	Government servant	Up to the age of 40 years in accordance with the instructions or orders issued by the Central Government.
7	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December, 1989. (Unreserved)	5 years
8	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December, 1989. (OBC)	(3+5) 8 years
9	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December, 1989. (SC/ST)	(5+5) 10 years
10	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (Unreserved)	5 years
11	Children and dependent of victims	(3+5) 8 years

	KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (OBC)	
12	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (SC/ST)	(5+5) 10 years
<p>Explanation:</p> <p>An Ex-Serviceman means a person:-</p> <p>(i) Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and</p> <p>a) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension.</p> <p style="text-align: center;">or</p> <p>b) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension.</p> <p style="text-align: center;">or</p> <p>c) Who has been released from such service as a result of reduction in establishment.</p> <p style="text-align: center;">or</p> <p>(ii) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity: and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;</p> <p style="text-align: center;">or</p> <p>(iii) Personnel of the Army Postal Service who are part of regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension;</p> <p style="text-align: center;">or</p> <p>(iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987.</p> <p style="text-align: center;">or</p> <p>(v) Gallantry award winners of the Armed Forces including personnel of Territorial Army;</p> <p style="text-align: center;">or</p> <p>Ex-recruits boarded out or relieved on medical ground and granted medical</p>		

	disability pension.					
4.3	<u>Physical Standards:-</u>					
	Description		Height in Cms	Chest in Cms		
				Unexpanded	Expanded	
	All other States and Union Territories (except category mentioned below)		170	80	85	
	For candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the State of Assam, Himachal Pradesh, Kashmir and Leh and Ladakh regions of Jammu & Kashmir.		165	78	83	
	Candidates hailing from North-Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura.		162.5	77	82	
	All candidates belonging to the Scheduled-Tribes hailing from the North-Eastern States as above and the Left Wing Extremism affected districts.		160	76	81	
	All candidate belonging to the Scheduled-Tribes other than North-Eastern States and Left Wing Extremism affected districts.		162.5	76	81	
	Weight – Corresponding to height and age as per medical standard.					
	Note:-Candidate who intends to avail relaxation in Height/Chest measurement will have to submit certificate as per Annexure- ‘V’.					
4.4	<u>Medical Standard:-</u>					
	(i) Eye sight – The minimum visual standard for the candidates of all categories will be as follows:-					
	Visual Acuity unaided (NEAR VISION)		Uncorrected visual acuity (DISTANT VISION)		Refraction	
	Colour Vision	Remarks				
Better eye	Worse eye	Better eye	Worse eye			
N6	N9	6/6	6/9	Visual correction of any kind is not permitted even by glasses.	CP III by ISIHARA	-In right handed person, the right eye is better eye and vice versa. -Binocular vision is required.

	<p>(ii) The candidates must not have knock knee, flat foot, varicose vein or squint in eyes;</p> <p>(iii) Must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.</p> <p>(iii) An colour blind person will not be eligible for appointment. If at any stage of service career, person is found to be colour blind, he will be boarded out as per SHAPE policy in vogue in the force;</p> <p>(iv) <u>Tattoos:</u> -</p> <p>(a) <u>Content:</u> Being a secular country, the religious sentiments of our countrymen are to be respected and thus, tattoos depicting religious symbol or figures and the name, as followed in Indian Army are to be permitted.</p> <p>(b) <u>Location:</u> Tattoos marked on traditional sites of the body like inner aspect of forearm but only left forearm, being non saluting limb or dorsum of the hands are to be allowed.</p> <p>(c) <u>Size:</u> Size must be less than ¼ of the particular part (Elbow or Hand) of the body.</p>
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5. **HOW TO APPLY AND BY WHICH DATE:-**

5.1	<p>Eligible and interested candidates should apply only through website www.recruitment.itbpolice.nic.in. Candidates are advised to fill the application form after reading the instructions carefully. The application must be submitted ONLINE only. No application will be accepted offline. Candidature of the candidate who submitted application offline will be rejected summarily.</p> <p>Written test for both posts will be held on same day/time. Hence, candidates are advised to apply for only one post. If more than one application are filled by the candidates all applications are liable to be summarily rejected.</p>
5.2	<p><u>APPLICATION FEE & MODE OF PAYMENT</u> – Candidates belonging to General(UR)/ OBC category applying for recruitment to the above posts should pay Rs. 100/- (Rupees one hundred only) as application fee through online payment gateway system on www.recruitment.itbpolice.nic.in. Application received with any other mode of fee payment will be summarily rejected. <u>Candidates belonging to Scheduled Caste, Scheduled Tribe and Ex-servicemen are exempted from paying fee.</u></p> <p><u>Note:-</u></p> <p>i) Fee once paid will not be refunded under any circumstances.</p> <p>ii) Fee paid by modes other than above will not be accepted and the applications of such candidate will be rejected forthright and the payment made shall stand forfeited.</p>

5.3	Persons serving in Central/State Government applying for this recruitment are required to furnish a copy of No Objection Certificate (Annexure- I) issued by the employer at the time of verification of documents. Candidates who fail to submit NOC at the time of documentation shall not be allowed to appear in the selection process and his candidature shall be summarily rejected.
5.4	Online application mode will be opened w.e.f. 02.01.2018 at 00:01 am and will be closed on 31.01.2018 at 11:59 pm.
5.5	Procedure for online submission of application is available on ITBP website www.recruitment.itbpolice.nic.in .

6. **SELECTION PROCESS:-**

The candidates whose applications are found in order, shall be issued admit cards (online) to appear in the recruitment tests. The date, time and place of recruitment test will be indicated in the Admit Card. It is clarified that candidatures of candidates who are issued admit cards will remain provisional till they are finally selected.

Note:

- (i) **Before start of physical efficiency test (PET) and physical standard test (PST) the candidates will undergo thorough verification of identity including Biometric capture.**
- (ii) **Biometric identification of candidates can also be taken at any stage of recruitment.**

Candidates will have to undergo the following recruitment tests:-

<p>VERIFICATION OF ORIGINAL DOCUMENTS</p>	<p>At the very beginning of recruitment process, the candidates will be required to produce the original documents related to Educational and Professional qualifications, date of birth etc. It is important that the candidates applying for this recruitment check their eligibility, to avoid disappointment at later stage. Original documents will be returned on the spot after verification and self attested copies of certificates will be retained with the application. Original copy of following documents will be required for verification:-</p> <ul style="list-style-type: none"> (i) Educational Certificate(s); (ii) Date of birth Certificate as in Matriculation or 10th Class Certificate; (iii) Professional/Experience Certificate, if any; (iv) Scheduled Caste and Scheduled Tribe Certificate, as Annexure-II and OBC certificate, as Annexure-‘III’ (if belonging to any of these categories). Candidates claiming OBC (NCL) status may note that certificate on creamy layer status should have been obtained within three years before the closing date i.e. 31.01.2018; (v) Domicile Certificate issued by local revenue authorities or PAN Card or Aadhar Card or Driving
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	<p>License or Voter ID Card or Passport for verification of citizenship. In case of West Pakistani Refugees settled in J&K, they are required to produce Certificate in the format attached as Annexure-‘VI’ issued by the Sarpanch/Numberdar of a candidate’s village to the effect that the person belonged to the West Pakistani Refugees Category, alongwith a copy of Electoral Roll showing the name of the candidate in the voter list for elections to the Parliamentary Constituency;</p> <p>(vi) Discharge certificate in case of Ex-Servicemen;</p> <p>(vii) One passport size photograph same as submitted with online application form;</p> <p>(viii) <u>Certificate as per Annexure ‘V’ for claiming relaxation in height & chest (if applicable).</u></p> <p>(All candidates claiming relaxation under various categories shall bring aforementioned original documents/certificates at the time of recruitment tests for verification by the Board).</p>												
HEIGHT BAR	Candidates who qualify the documentation will go through the height bar test. The candidates not meeting the prescribed height will be eliminated.												
PHYSICAL EFFICIENCY TEST (PET)	<p>Those who qualify the Height Bar Test, will be subjected to physical efficiency test. The events of the PET are as follows:-</p> <table border="1" data-bbox="570 1108 1471 1276"> <thead> <tr> <th>SN</th> <th>Events</th> <th>Male</th> </tr> </thead> <tbody> <tr> <td>a)</td> <td>1.6 Kms Race</td> <td>To be completed within 7.30 minutes.</td> </tr> <tr> <td>b)</td> <td>Long Jump</td> <td>11 Feet (03 Chances)</td> </tr> <tr> <td>c)</td> <td>High Jump</td> <td>3½ Feet (03 Chances)</td> </tr> </tbody> </table> <p>No marks will be awarded for this test and it will be only qualifying in nature. Those who do not qualify will be eliminated at this stage itself.</p> <p>Note:- PET will not be held for Ex-servicemen. However, Ex-servicemen will be required to pass the requisite PST, written test, practical (skill) test and medical examination.</p>	SN	Events	Male	a)	1.6 Kms Race	To be completed within 7.30 minutes.	b)	Long Jump	11 Feet (03 Chances)	c)	High Jump	3½ Feet (03 Chances)
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PHYSICAL STANDARD TEST (PST)	Candidates who qualify the PET will be screened for Height, Chest and Weight measurements. Those who do not meet the required physical measurements as applicable will be eliminated at this stage.												
WRITTEN TEST (OMR BASED) 50 MARKS	The candidates who qualify PST will have to appear in written examination. Fresh admit Cards to the candidates, who qualify for the written test will be issued online by mentioning the date & venue of the written test. A list of candidates qualified for written test will also be uploaded on ITBP website i.e. www.recruitment.itbpolice.nic.in . The written test will be as under:-												

(i) The written test for 50 marks containing 50 questions will consist of only OMR based objective type multiple choice questions to be answered using a Blue or Black Ball pen only. OMR Sheet will be signed both by the candidate and invigilator.

(ii) The question paper will be set bilingually in Hindi and English.

(iii) Pattern of question paper will be as under:-

SN	Subject	No. of questions	Marks	Duration of written test
1.	General knowledge (Bilingual questions)	10 Questions	10	1 Hour
2.	Mathematics (Bilingual questions)	5 Questions	5	
3.	Hindi	10 Questions	10	
4.	English	10 Questions	10	
5.	Trade related theory (Bilingual questions)	15 Questions	15	

iv) The questions for written test to the post of Head Constable (Motor Mechanic) shall be of 12th standard and the questions for written test to the post of Constable (Motor Mechanic) shall be of 10th standard.

v) The candidate will be allowed to take carbon copy of the OMR answer sheet. Answer key to the question paper will be uploaded on the website www.recruitment.itbpolice.nic.in after the written examination is completed.

vi) Candidates are not permitted to use Mobile phone, calculators, Smart Watch or any other electronic/electrical device. Candidates, therefore, must not bring these devices inside the examination premises. Possession of these items, whether in use or not, will be considered as “use of unfair means” in the examination and appropriate action will be taken against such candidates.

vii) Candidates are required to mark their answers and fill the relevant columns on the OMR answer sheet only in Blue/Black ink.

	<p>viii) The candidates should not write anything on the OMR answer sheet except in the relevant columns. Any stray marks will lead to the OMR answer sheet not being evaluated and the candidate will not proceed to the next stage of the recruitment process.</p> <p>ix) The cut-off percentage of marks for qualifying in written exam will be as under:-</p> <table border="1" data-bbox="735 506 1377 590"> <tr> <td>General and Ex-Servicemen</td> <td>35%</td> </tr> <tr> <td>SC, ST & OBC</td> <td>33%</td> </tr> </table> <p>x) No representation for revaluation of answer sheet of written exam or re-conduct of written examination will be entertained.</p>	General and Ex-Servicemen	35%	SC, ST & OBC	33%																		
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<p>PRACTICAL (SKILL) TEST (50 MARKS)</p>	<p>The candidates who qualify the written test will be put through a Skill Test. Skill test is divided into following parts:-</p> <table border="1" data-bbox="565 831 1479 1083"> <thead> <tr> <th>SN</th> <th>Subject</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Vehicle inspection</td> <td>15</td> </tr> <tr> <td>2</td> <td>Identification of faults</td> <td>15</td> </tr> <tr> <td>3</td> <td>Rectification of defects</td> <td>15</td> </tr> <tr> <td>4</td> <td>Handling of tools</td> <td>5</td> </tr> <tr> <td colspan="2" style="text-align: center;">Total</td> <td>50</td> </tr> </tbody> </table> <p>The cut-off percentage of marks for qualifying in Practical (skill) test will be as under:-</p> <table border="1" data-bbox="735 1203 1377 1287"> <tr> <td>General and Ex-Servicemen</td> <td>35%</td> </tr> <tr> <td>SC, ST & OBC</td> <td>33%</td> </tr> </table>	SN	Subject	Marks	1	Vehicle inspection	15	2	Identification of faults	15	3	Rectification of defects	15	4	Handling of tools	5	Total		50	General and Ex-Servicemen	35%	SC, ST & OBC	33%
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<p>MERIT LIST</p>	<p>After completion of the Practical (Skill) Test, Merit lists in each category namely, Gen, SC, ST, OBC (NCL) and Ex-servicemen will be drawn on the basis of total marks obtained by the candidates in the written examination. The candidates shall be shortlisted for Detailed Medical Examination (DME) as per the category wise vacancies on the basis of this merit. Extended list shall also be prepared to cover the shortfall due to failure of candidates in DME and Review Medical Examination (RME). However, there shall be no reserve list.</p>																						
<p>RESOLUTION OF TIE CASES</p>	<p>a) In case of tie in marks, the candidate older in age gets preference.</p> <p>b) If the tie still persists, it is finally resolved by referring to the alphabetical order of names in English as per the online application form. A candidate whose name begins with the alphabet which comes first in the English alphabetical order gets preference.</p>																						

DETAILED MEDICAL EXAMINATION (DME)	Candidates shortlisted in order of merit as per category wise number of vacancies will be put through DME to assess their fitness as per medical policy issued by MHA.
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7. **APPEAL AGAINST DME:-**

A candidate declared unfit in DME if not satisfied with the findings of the Medical Officer, can submit an appeal for his RME with duly filled Medical certificate (at Annexure-VII) as a proof of evidence about the error of judgment on the part of Recruitment Medical Officer.

- a) The medical certificate will not be taken into consideration unless it contains a note by the medical practitioner concerned to the effect that it has been given in full knowledge of the fact that the candidate has already been rejected as unfit for appointment in ITBP by a Medical Officer and until the photo & signature of the candidate has not been attested and stamped by the Medical Practitioner.
- b) The appeal will also not be taken into consideration unless it contains Medical Re-Examination Fee of Rs. 25/- in form of Indian Postal Order and Rejection Slip (original) issued by the Presiding Officer. RME fee in the form of IPO should be prepared in the name of **INSPECTOR GENERAL (CENTRAL) FRONTIER, ITB POLICE FORCE.**
- c) The appeal, complete in all respects, should be received within 15 days from the date of issue of Rejection Slip in which the finding of the Medical Officer are communicated to the candidate. ITBP will not be responsible for any postal delay or if a candidate fails to submit the relevant documents with the RME Appeal within stipulated time. The application for re-medical examination shall be sent to **THE INSPECTOR GENERAL (CENTRAL) FRONTIER, ITB POLICE FORCE, Village – Kanasaiya, PO – Kokta Hathaikhera, Raisen Road, Tehsil – Huzur, Distt – Bhopal (MP) Pin - 462021.** The decision of the Review Medical Board of ITBP shall be final and no 2nd appeal will be entertained.

8. **GENERAL INSTRUCTIONS:**

8.1	All candidates who have been called for Documentation, Height Bar, PET & PST will bring a clear and legible print out of the online application form submitted by them for purpose of identification, etc. The print out will be retained by ITBP personnel for office use.
8.2	Candidates are to ensure to keep sufficient number of same passport size photos used by them in filling the online application form. The candidates are also advised to bring same passport size photos submitted with online application form at all stages of recruitment.

83	Verification of original documents will be carried out at the beginning of recruitment, therefore candidates are advised to confirm their eligibility in all respects to avoid any disappointment.
8.4	Departmental candidates should submit in original a “No Objection Certificate” from their employer at the time of documentation else their candidature will be rejected.
8.5	No correspondence will be entertained from ineligible candidates whose applications have been rejected.
8.6	Candidates shall be required to serve in the Force for a minimum period of 10 years. If any person after joining the service wants to resign from the service before the expiry of 10 years, he/she is required to refund a sum equal to three months’ pay and allowances attached to the post or the cost of training imparted to him/her by the Force, whichever is higher.
8.7	Selected candidates shall have to undergo Basic Training and such other courses as prescribed in the Force from time to time.
8.8	Candidates belonging to physically handicapped category are not eligible to apply for this examination.
8.9	All eligible candidates will be duly informed about the date and venue of the recruitment tests through admit card sent electronically on their registered e-mail ID. Therefore, candidates should provide genuine and functional e-mail ID and Mobile number at the time of filling online application form. ITBP will not be responsible in case of any failure of the candidate not receiving admit card online.
8.10	Candidates should come duly prepared for more than one day stay under their own arrangements at the Recruitment Centre. No TA/DA will be admissible.
8.11	The Government shall not be responsible for any damage/injury to the individual sustained during the course of recruitment process. Candidates are advised to beware of touts and not to fall prey to the unscrupulous elements.
8.12	Recruitment in ITBP is totally transparent, fair and purely on the basis of performance of the aspirants. No candidate is required to pay any money in cash or otherwise, for recruitment in ITBPF. If someone approaches them or asks for money or any other favour, they may report the matter to the recruitment board or the local police.
8.13	Incomplete applications will be summarily rejected and no correspondence on this will be entertained. No application received after the last date as mentioned above will be accepted and ITBP will not be responsible for any electronic, internet related problems, etc faced by the candidates.
8.14	Any further information/notice in respect to the subject recruitment will be published on www.recruitment.itbpolice.nic.in only. Hence, all candidates are advised to log on the above link from time to time.

8.15	All disputes and differences, if any, will be subject to the jurisdiction of the courts within the territorial limits of Delhi only.
8.16	ITBP will not responsible for any postal delay.
8.17	For any queries, complaints or clarification the candidates can write an e-mail to <u>www.rectsupport@itbp.gov.in</u> .

9. Disclaimer: Information given in this advertisement and on website are guidelines only. In case of any ambiguity, the existing rules and regulations of ITBP/Govt. of India will be final.

Sd/14.12.2017
DIG (Estt. & Rectt.)
Directorate General, ITBP

RECRUITMENT FOR THE POST OF HEAD CONSTABLE (MOTOR MECHANIC) & CONSTABLE (MOTOR MECHANIC) IN INDO-TIBETAN BORDER POLICE FORCE-2017-18

(Applicable for in-service candidates only)

No Objection Certificate

Note: Candidates already in Govt. service must submit their application through proper channel with the following certificate duly signed by their employer agreeing to release them, in case finally selected for the post of **HEAD CONSTABLE (MOTOR MECHANIC) & CONSTABLE (MOTOR MECHANIC)** in Indo-Tibetan Border Police.

- (i) Certified that Mr. _____ holds a permanent/temporary post of _____ under Central/State Govt.
- (ii) Certified also that he has submitted his application to this department/Office on _____.
- (iii) Certified also that Mr. _____ will be released in case of his selection for the post of **HEAD CONSTABLE (MOTOR MECHANIC) & CONSTABLE (MOTOR MECHANIC)** in Indo-Tibetan Border Police Force.
- iv) Certified also that Sh..... Post..... Serving insince..... (mention dated of appointment) and no DE/Vigilance case is either pending or being contemplated against him.

Place:-

Dated:-

**Signature of Head of Office/
Appointing Authority
with office seal**

ANNEXURE 'II'

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO
SCHEDULED CASTE OR SCHEDULED TRIBE APPLYING FOR APPOINTMENT TO
POSTS UNDER THE GOVERNMENT OF INDIA

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy. The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognised as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____, the Constitution (Scheduled Tribes) order, 1950 _____, the Constitution (Scheduled Castes) Union Territories order, 1951* _____ the Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956.

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.

The Constitution (Pondicherry) Scheduled Castes Order 1964 @.

The Constitution (Uttar Pradesh) Scheduled Tribes Order 1967 @.

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.

The Constitution (Nagaland) Scheduled Tribes Order 1970 @.

The Constitution (Sikkim) Scheduled Castes Order 1978 @.

The Constitution (Sikkim) Scheduled Tribes Order 1978 @.

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.

The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1991 @.

The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1996

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/Mother _____ of Shri/ Shrimati/Kumari* _____ of village/town* in District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari and /or* his/her family ordinarily reside(s) in village/town* _____ of District/Division* _____ of the State/Union Territory of _____ .

Signature _____
** Designation _____
(with seal of office)

State/Union Territory
Place _____
Date _____

* Please delete the words which are not applicable
@ Please quote specific Presidential Order
Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** The authorities competent to issue Caste/Tribe Certificates:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

ANNEXURE 'III'

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD
CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE
GOVERNMENT OF INDIA**

This is to certify that Shri / Smt. / Kumari
_____ Son / Daughter of Shri / Smt.
_____ of Village/Town _____
in District/Division _____ in the State/Union
Territory _____ belongs to the _____ Community
which is recognized as a backward class under the Government of India, Ministry of
Social Justice and Empowerment's Resolution No. _____
dated _____*. Shri/Smt/Kumari
_____ and/or his/her family ordinarily reside(s)
in the _____ District/Division of the
_____ State/Union Territory. This is also to certify that he/she
does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the
Schedule to the Government of India, Department of Personnel & Training O.M. No.
36012/22/93-Estt.(SCT) dated 08.09.1993**.

District Magistrate
Deputy Commissioner etc. ***

Dated:

Seal

*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

***- The authorities competent to issue the Certificate:-

- District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/ Extra-Assistant Commissioner (not below the rank of first class Stipendiary Magistrate).
- Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- Revenue Officers not below the rank of Tehsildar.
- Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

Note: - The term "Ordinarily" used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**DECLARATION/UNDERTAKING - BY OBC (NON CREAMY LAYER) CANDIDATES
ONLY**

I, _____ son of Shri _____ resident of village/town/city _____ District _____ State _____ hereby declare that I belong to the _____ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93- Estt. (SCT), dated 8/9/1993 which is modified vide DOP&T OM No. 36022/2/2004-Estt(Res) dated 09/03/2004, OM No. 36022/2/2004-Estt(Res) dated 14.10.2008 and OM No. 36033/1/2013-Estt(Res) dated 27/05/2013. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India.

Place: _____

Signature of the applicant (OBC candidate)

Date: _____

Annexure – V

**FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES THOSE WHO
INTEND TO AVAIL RELAXATION IN HEIGHT OR
CHEST MEASUREMENT**

(Please refer para 4.3 of the advertisement)

Certified that Shri _____ S/O Shri _____
is permanent resident of village _____ Tehsil/Taluka _____
District _____ of _____ State.

2. It is further certified that:

- Residents of entire area mentioned above are considered as _____ (Garhwali, Kumaoni, Dogra, Maratha, Sikkimies) for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to the Himachal Pradesh/Jammu & Kashmir/North Eastern States which is considered for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to _____ Tribals/Adivasis community which is considered for relaxation in height and chest measurement for recruitment in para-military forces.

Date: _____

Signature _____

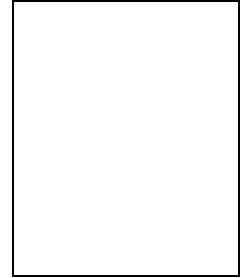
Place _____

District Magistrate/Sub-Divisional Magistrate/Tehsildar

- Delete whichever is not applicable.

Annexure-‘VI’

Office of the Sarpanch/Numberdar



**IDENTITY CERTIFICATE FOR WEST PAKISTANI REFUGEE RESIDING
IN THE STATE OF JAMMU & KASHMIR**

This is to certify that Shri/Ms/Smt.....
S/o, D/o, W/o Shri.....formerly a resident of
Village....., Tehsil....., Distt.....of
undivided India (now Pakistan) presently residing at H. No.....,
Street/Lane No.....
Mohalla.....Village....., Tehsil.....,
Distt..... is now a West Pakistani Refugee after having migrated
form Pakistan during the Indo-Pak Conflict of 1947.

Sarpanch/ Numberdar

Annexure- 'VII'

HEAD CONSTABLE (MM) & CONSTABLE (MM) RECRUITMENT – 2017 IN ITBP

MEDICAL FITNESS CERTIFICATE

(Only applicable to the candidate at the time of completion of his/her Detail Medical Examination (DME) & declared medically unfit in DME and He/She intends to appear in Review Medical Examination (RME) as per

Para-7 of Advertisement Notice)

Medical Practitioner to attest Photograph & Thumb Impression of candidate

Left hand thumb impression of candidate



Space for photograph of candidate

Certified that Mr./Ms. _____ S/O Shri _____ age _____ years, a candidate of _____ recruitment-2017 whose photo and thumb impression are appended above duly attested by me was examined by me at Hospital _____ on date _____.

2. I, the undersigned, have the knowledge that Mr./Ms. _____ S/O Shri _____ has been declared medically unfit by the Medical Officer for the post of _____ for ITBP recruitment – 2017 due to _____.

In my opinion, this is an error of judgment due to following reasons:

After due examination, I declare him/her medically fit for the said post.

Date:

Signature and Name with seal of specialist medical officer of concerned field
Registration No. _____
(MCI/State Medical Council)
Designation.....
Name & Address of Govt. Hospital

(District Hospital and above)

Signature and name of the candidate
(in presence of Medical Practitioner)
Attested by

Specialist medical officer of concerned field
Signature & seal

Note:

- i) The findings of the Medical Practitioner should be supported by Medical reports/documents wherever applicable.
- ii) The photograph, thumb impression and signature of the candidate should be attested by Medical Practitioner giving this Medical Fitness Certificate. Un-attested forms will be summarily rejected.
- iii) The decision of the Review Medical Board will be final.
- iv) ITBP shall not be responsible for postal delay or if a candidate fails to submit the relevant documents with the RME appeal within stipulated time.

davp-19143/11/11/1718