

		Warangal(8603)	
Puducherry & Tamilnadu	5	Puducherry(8401) Chennai(8201), Coimbatore(8202), Madurai(8204), Tiruchirapalli(8206) Tirunelveli(8207)	
Karnataka	6	Bangalore(9001), Dharwar(9004), Gulbarga(9005) Mangalore(9008)	Regional Director(KKR), Staff Selection Commission, 1 <sup>st</sup> Floor, "E" Wing, Kendriya Sadan, Koramangala, Bangalore, Karnataka-560034
Kerala	7	Kochi(9204), Kozhikode (Calicut) (9206) Thiruvananthapuram(9211 ) , Thrissur(9212)	
Lakshadweep Islands	8	Kavaratti (9401)	

**NOTE I: No change of Centre of Examination will be allowed under any circumstances.** Hence, the candidates should select the centres **carefully** and

and **indicate the same correctly** in their applications.

#### **9. SCHEME OF EXAMINATION:**

##### **(A) SCHEME OF THE WRITTEN EXAMINATION AND SYLLABUS**

The written examination will consist of (Paper-I) **objective type** paper and (Paper-

II) **descriptive type** as shown below :

**Paper-I:**

	<b>Subject</b>	<b>Maximum Mark</b>	<b>Total Duration / Timing for General candidates</b>	<b>Total Duration/ Timing for Visually Handicapped/ Cerebral Palsy candidates</b>
	<b>General Intelligence &amp; Reasoning (25questions)</b>	<b>25</b>	<b>2 Hours 10.00 A.M. to 12.00 Noon (No entry after 9.30 A.M.) or 2:00 PM to 4:00 PM (No entry after 1.30 P.M.)</b>	<b>2 Hours 40 Mins. 10.00 A.M. to 12.40 PM (No entry after 9.30 A.M.) or 2:00 PM to 4:40 PM (No entry after 1.30 P.M.)</b>
	<b>Numerical Aptitude ( 25 questions)</b>	<b>25</b>		
	<b>General English ( 50 questions)</b>	<b>50</b>		
	<b>General Awareness (50 questions)</b>	<b>50</b>		

**Paper-II:**

<b>Subject</b>	<b>Maximum Marks</b>	<b>Total Duration / Timing for General candidates</b>	<b>Total Duration/ Timing for Visually Handicapped/ Cerebral Palsy candidates</b>
----------------	----------------------	---	---

Short Essay/Letter in English or any language included in the 8th schedule of the Constitution.	<b>50</b>	<b>30 minutes</b>	<b>45 minutes</b>
--	-----------	-------------------	-------------------

**NOTE-I :** Paper-I will consist of **Objective Type- Multiple choice questions** only.

The questions will be set **both in English & Hindi**. The Commission reserves the right to set the questions additionally in regional languages subject to technical feasibility.

**NOTE-II: There will be negative marking of 0.25 marks for each wrong answer.**

Candidates are, therefore, advised to keep this in mind while answering the questions.

**NOTE-III:** Paper-II will be descriptive in which the candidate will be required to write

short essay/letter in English or **any language** included in the 8th schedule of the Constitution.

**NOTE-IV:** Paper-II will only be of qualifying nature and is intended to test elementary

language skills in view of recategorization of the post as Group-C and in view of job requirements.

**NOTE-V:** Paper-II will be held only for such candidates who meet the cut-off prescribed

by the Commission in Paper-I for different categories. The date and time of the Paper will be communicated to shortlisted candidates in due course.

Commission reserves the right to set separate qualifying standard in any Part of Paper-I.

**Indicative Syllabus for written examination:**

**Paper-I Questions on 'General Intelligence and Reasoning' will be non-verbal**

**considering the functions attached to the post. Questions on Numerical Aptitude and General English will be simple, of a level that an average**

**matriculate will be in a position to answer comfortably. Questions on General**

**Awareness will be also of similar standard.**

**General Intelligence:** It would include questions of non-verbal type. The test will

include questions on similarities and differences, space visualization, problem solving,

analysis, judgment, decision making, visual memory, discriminating observation,

relationship concepts, figure classification, arithmetical number series, non-verbal

series etc. The test will also include questions designed to test the candidate's abilities

to deal with abstract ideas and symbols and their relationship, arithmetical computation

and other analytical functions.

**English Language : Candidates' understanding of the Basics of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms**

**and its correct usage, etc. his/her writing ability would be tested.**

**Numerical Aptitude:** This paper will include questions on problems relating to Number

Systems, Computation of Whole Numbers, Decimals and Fractions and relationship

between Numbers, Fundamental arithmetical operations, Percentages, Ratio and

Proportion, Averages, Interest, Profit and Loss, Discount, use of Tables and Graphs,

Mensuration, Time and Distance, Ratio and Time, Time and Work, etc.

**General Awareness:** Questions will be designed to test the ability of the candidate's

general awareness of the environment around him and its application to society.

Questions will also be designed to test knowledge of current events and of such

matters of everyday observation and experience in their scientific aspects as may be

expected of an educated person. The test will also include questions relating to India

and its neighbouring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and

Scientific Research etc. These questions will be such that they do not require a special

study of any discipline.

**NOTE:** For VH candidates of 40% and above visual disability and opting for

**SCRIBE**

there will be no component of **Maps/Graphs/Diagrams/Statistical Data in the**

**General Intelligence & Reasoning / General Awareness Paper.**

**Paper-II:** The Paper will be set in English and Hindi and to the extent possible in other

languages mentioned in the 8<sup>th</sup> Schedule of the Constitution as given in Annexure-X, to test basic language skills commensurate with the educational qualification prescribed for

the post. Candidates will be required to write one short essay/letter in English or any

language included in the 8<sup>th</sup> schedule of Constitution.

## **10. GENERAL INSTRUCTIONS TO BE COMPLIED BY THE CANDIDATES IN THE**

### **WRITTEN EXAMINATION**

(i) Candidates must write the papers/indicate the answers in their own hand.

(ii) In the question papers, wherever necessary, the Metric systems of weights and

measures only will be used.

(iii) Candidates are not permitted to use calculators and other electronic gadgets

except as specified in the Notice. They should not, therefore, bring the same inside the Examination Premises / Venue.

(iv) If any candidate is found to possess mobile phones or any other means of wireless communication in the working or switched off mode, his/her candidature

shall be cancelled forthwith.

### **11. MODE OF SELECTION :**

Candidates will be shortlisted for the Paper-II on the basis of their performance

in Paper-I. Paper-II will only of qualifying nature. The cut-offs in Paper-I and qualifying

marks in Paper-II may be different for vacancies in each State/UT will be fixed at the

discretion of the Commission. Candidates for each State/UT will be finally selected

based on their performance in Paper-I, subject to their meeting basic qualifying

standards fixed in Paper-II.

Provided that SC, ST, OBC and PH candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved share of

vacancies. **Such SC, ST, OBC and PH candidates will be accommodated against**

**the general/unreserved vacancies as per their position in the overall Merit List.**

The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs, and PH candidates which will, thus, comprise of SC , ST, OBC and PH candidates who are lower in merit than the last general candidate in merit list of unreserved category but otherwise found suitable for appointment even by relaxed standard.

Physically Handicapped (OH/VH) category candidate who qualifies on the basis of relaxed standards viz. age limit, experience or qualifications, permitted number of chances in written examination, extended zone of consideration, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. Such candidates may also be recommended at relaxed standards to the extent of the number of vacancies reserved for them, to make up for